***One of India’s leading producers of fertilizers and industrial chemicals,***

We are transforming our business through focus on Collaboration beyond boundaries, Relentless Focus on Results, Innovation, and unflinching commitment to deliverables and promises.

We are looking for individuals who enjoy working outside their comfort zone and are ready to accept challenges. We believe in achieving excellence in whatever we do. For this we provide a great degree of support through a combination of best of the systems & processes, employees’ capability building and their well-being.

We also place a considerable weightage to individuals who are proactive & self-motivated and have good inter-personal & social skills and have the ability to work in teams.

**JOB DESCRIPTION**

*Position: MIS & Data Analytics Function: Finance & Accounts*

*Location: Pune Sector: Crop Nutrition Business*

*Purpose of the Job:* Responsible for decision support for Business by providing effective and timely MIS inputs to Business / Finance Head for taking timely decision and corrective action. This role is responsible for providing timely and accurate analysis of operational data along with variance analysis to enable corrective action to be taken by management. Person requires good understanding of business, its dynamics, product basket and cost structure.

**Overview/ Responsibilities: As an MIS & Data Analytics executive, you will be expected to:**

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| --- | --- |
| ***Key Accountabilities for the position*** | ***Major Tasks for the position*** |
| Distribution Cost Analysis | Building and creating analytics & dashboards on primary and secondary transportation and give suggestion for decision making to managementCreating analytics of direct road dispatches, rail dispatches, primary cost, secondary cost, avoidable movement/cost, handling with reference to budget/projection to highlight deficient areas to immediate attentionAnalytics of warehousing cost at Taloja location and field warehouses Vis A Vis budget/projection around turnover, non/slow movement, comparative cost, mis match in locations between SAP and actual, closure of stock differences etc.  |
| Inventory/RM Price Analysis | Building analytics around inventory in areas of * Slow moving product
* Non-moving products
* Sale to self and other
* Aging of inventory

Highlighting the cost differences and suggesting corrective action relating to storage locations, railheads Circulation of related MIS on periodic basis and tracking of action takenBuilding and creating /tracking movements in different type of products from working capital perspective and immediately raise flag if stock is breaching agreed level Tracking of projected vs actual stock flow of major product category and identifying pattern or root cause for off tracking of projectionBuilding and analyse trend in RM price and other major fertiliser related commodities and share the projected trend with management with suggestions for immediate attention |
| Bank Reconciliation | Responsible for bank reconciliation of Collection Account of company, closing of entries on priority not exceeding two months with the help of AO and corporate teamAccountable for bank reconciliation of collection account of Lab and closing of entries on priority not exceeding two months with the help of Lab/Field officer |
| Speciality Product Category wise profitability | Developing and creating product wise profitability of non-bulk products to help management to optimise product basket and allocated resource to ensure high level of marginCreating analytics around transportation cost, handling cost, storage cost etc. of non-bulk products to help product manager to weed out commodity products and introduce new high margin products |
| Tracking against Budget/Projection Parameters | Building and ensuring periodic tracking against individual assumptions/parameters and periodic circulation to management along with highlighting the deviation |
| Credit limit working | Compilation and working out credit limit fixation calculations/workings |
| Sales Debtors analysis | Creating analysis and its circulation of debtors, collection and its breakup, impact of payment discount on collection pattern, effective ness of cash discount rate etc. Tracking of sale against OD dealers and highlighting the breach of SOPInterest working for issue of debit NoteTracking of legal action taken/to be taken/ sale and collection movement against these cases Supporting dealer financing efforts of management |
| ***Educational Qualifications*** | ***Total years of experience*** |
| ***ICWA / CA*** | ***1-5******(*Preferable experience of FI/MM/SD modules of SAP along with understanding of fertiliser industry*)*** |
| ***Technical /Functional Expertise:***  |
| * Skill for co-ordination at various levels (Internal & External)
* Strong analytical skill
* Good knowledge of MS Excel
* SAP Functional Knowledge i.e., SD/FI Module
* Computer Proficiency
* Understanding the business set,
* Understanding of sale system and inventory management
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